

NESDIS COOPERATIVE INSTITUTES ADMINISTRATORS WORKSHOP

June 21-22, 2006

Burt Hall, Room 193

Oregon State University -- Corvallis, Oregon

Burt Hall is located inside the OSU campus near the intersection of Monroe Ave. and Arnold Way http://oregonstate.edu/cw_tools/campusmap/

June 21, 2006 (Wednesday)

8:30-9:00	Welcome, Introductions and Review of Agenda	Vandehey/Moll/Mayo
9:00-9:30	Review of Action Items from NY October 2005 meeting	Moll/Merchant
9:30-10:00	Updates from NOAA's Grants Management Division <ul style="list-style-type: none">▪ Special Award Conditions (SAC) for CIs▪ Logos▪ Non-government people using .gov e-mail▪ GMD Workshop dates for 2007▪ Contracts vs. Grants	Nelson
10:00-10:15	BREAK	All
10:15-11:15	<ul style="list-style-type: none">• Homeland Security Presidential Directive (HSPD-12)<ul style="list-style-type: none">▪ Deemed Exports▪ Grants.gov▪ Public Law (PL) 106-107<ul style="list-style-type: none">• Pre-award, Post Award, Audits• Grants Standardization	Nelson
11:15-11:30	Move to CI Director's meeting room	All
11:30-12:30	Joint Session with Directors <ul style="list-style-type: none">▪ Business Processing Reengineering▪ Q & A's with GMD & CI Administrators	Nelson Guch/Nelson
12:30-1:30	LUNCH	All
1:30-2:00	Updates from NESDIS / STAR (ORA) <ul style="list-style-type: none">▪ Overview of STAR today▪ Organizational structure	Guch
2:00-2:30	CI Proposal Styles <ul style="list-style-type: none">▪ Task I▪ Task II▪ Task III▪ Other Tasks (if desired)▪ Statutory Authorities Reminder GMD Checklist	Moll/Guch/Mayo Mayo/Nelson

2:30-3:00	Proposals submitted to NOAA	Moll/Nelson Guch
	▪ Terminology/how the proposal helps accomplish NOAA's mission	
	▪ NOAA Mission Goals	
	▪ Funding for proposals (getting it to STAR)/Multi-year proposals	Guch/Mayo Nelson
	▪ Release of Funds	
	▪ Budget Justifications	Mayo
	▪ Identifying travel	Mayo
	▪ Publications/Acknowledgements and Disclaimers reminders	Moll/Guch
3:00-3:15	BREAK AND GATHERING FOR TOUR	All
3:15-4:45	Tour of Oregon State University Campus	All
4:45-5:00	Next day reminders and adjourn	All
Evening	Dinner Plans To Be Determined	

June 22, 2006 (Thursday)

Continuation of NESDIS Cooperative Institutes Administrators Workshop

9:00 – 12:00	CI Formal Review Process involving the NOAA Science Advisory Board <ul style="list-style-type: none">▪ NOAA CI Committee (forum for all NOAA CI issues)▪ SAB Timelines and Guidelines▪ NESDIS example of Technical Questions▪ NESDIS example of Administrative Questions	Guch Guch Guch Mayo/Moll
	BREAK	All
	Shared experiences of formal reviews for CIOSS et al. planning <ul style="list-style-type: none">▪ CIRA▪ CIMSS▪ CICS	McInnis-Efaw/Noble Achter/Wu Arkin/Jones
12:00-1:00	LUNCH	All
1:00-2:00	Proposal Funding <ul style="list-style-type: none">▪ Partial Funding in GOL▪ Identifying Funding Source	Mayo/Guch
2:00-2:30	Required Technical Reports (due dates) Delinquent Financial Reports (new policies and procedures)	Nelson/Moll/Guch
2:30-3:00	Grants Online -- new updates E-gov Geospatial One-Stop Project	Nelson
3:00-3:15	BREAK	All
3:15-4:00	NOAA & University Administrators to meet separately Identify issues/action items	All (Guch & Vandehey as respective Leads)
4:00-5:00	CI and NOAA Administrators reconvene as a group <ul style="list-style-type: none">▪ Concur on issues/action items/timelines for actions▪ Assign a “Lead” for each action item▪ Suggestions for date and location of next Workshop	All
5:00	Adjourn	